

ALEXANDER COUNTY

EMPLOYMENT OPPORTUNITY

DEPARTMENT: Department of Social Services
POSITION: Attorney II
SALARY RANGE: \$69,492.68 - \$98,191.34 Salary Grade: 81
POSTING DATES: August 14, 2020 – September 14, 2020

DESCRIPTION OF WORK: An employee in this class perform professional legal work serving as staff attorney for the Alexander County Department of Social Services. Work is performed independently in a number of areas of the law of significant scope and complexity including federal and state child welfare law as contained in North Carolina General Statute Chapter 7B; the law regarding establishing and collecting child support as contained in North Carolina Chapters 50 and 110; the North Carolina Child Support Guidelines; the law affecting incompetent persons and guardianship as contained in North Carolina Chapters 35A; the North Carolina Rules of Appellate Procedure; and personnel law including the rules and regulations contained within the North Carolina State Personnel Act. Supervision is provided to clerical staff, child support and child welfare staff with regard to legal documents where the assistance of such staff is required for preparation and/or distribution. Work is performed under the general supervision of the DSS Director and is reviewed through conferences, reports and results of work.

EDUCATION AND EXPERIENCE: Graduation from an accredited school of law and licensed to practice in the State of North Carolina and one year of professional legal experience. The agency would prefer a minimum of five years of experience in the practice of law, preferably in a governmental setting working where trial advocacy is a significant component of the work assignment. Maintenance of the requirements imposed by the North Carolina State Bar for continuing legal education.

APPLICATION PROCESS: Application must be submitted before the closing date to Alexander County Human Resources, 621 Liledoun Road, Taylorsville, NC 28681. Applications can be obtained from Human Resources or downloaded from the County's website. You may also submit your application online by clicking the "Online Application" link. Only qualified applicants will be referred for an interview.

Pre-employment screening including drug and alcohol testing, criminal background check and a physical are required following a conditional offer of employment. Alexander County does not discriminate on the basis of race, color, sex, national origin, religion, age, or disability in employment or provisions of service.