



# HENDERSON COUNTY HUMAN RESOURCES DEPARTMENT

112 FIRST AVENUE WEST  
HENDERSONVILLE, NC 28792

## Memo

**To:** All Interested Candidates  
**From:** Karen Ensley, Human Resources Director  
**Date:** August 25, 2021  
**RE:** JOB POSTING – Two (2) Full Time Social Work Supervisor III  
*Department of Social Services*

**Duties and Responsibilities:** This position provides direct supervision and management for a family and children's services unit including child protective services intake/on-call, investigations/assessments, and foster care/permanency planning services. Accountable for and responsible to ensure unit meets performance standards, agency/state policies, and Board of Social Services/Director policies. Conducts unit management activities including planning, staff training, human resource management, organizing and directing work. Community outreach and coordination is necessary for sound service delivery. This position is included in a rotation with other Social Work Supervisor III's for on-call supervision after hours and on weekends.

**Qualifications:** Considerable knowledge of the methods and principles of caseworker supervision, training, administration, Considerable knowledge of the laws, regulations, and policies which govern the programs, including a thorough knowledge of all relevant manual material.

Master's Degree from an accredited school of social work and two years of social work or counseling experience; or a bachelor's degree from an accredited school of social work and three years of social work or counseling experience; or a master's degree in a counseling field and three years of social work or counseling experience; or four-year degree in a human services field or related curriculum including at least fifteen semester hours in coursed related to social work or counseling and four years of social work or counseling experience; or graduation from a four-year college or university and five years of experience in rehabilitation counseling, pastoral counseling or a related human services field providing experience in the techniques of casework, group work or community organization; or an equivalent combination of training and experience.

Previous Supervisory experience preferred.

**College transcripts should be attached.**

Applications must be obtained, fully completed, and submitted to Henderson County HRD by mail 112 First Avenue West, Hendersonville, NC 28792, by email ([hrd@hendersoncountync.gov](mailto:hrd@hendersoncountync.gov)), or by fax (828) 698-6184. Please see our website, [www.hendersoncountync.gov/hr](http://www.hendersoncountync.gov/hr) and refer to the Additional Applicant Information section for more detailed instructions.

The deadline for application is: **5:00 p.m. on September 8, 2021**

Starting salary range: \$48,672.00 - \$88,491.00  
*Hiring salary will be determined based on qualifications and internal equity*  
Grade: 78A

Phone: (828) 697-4669 ♦ Fax: (828) 698-6184  
[hrd@hendersoncountync.gov](mailto:hrd@hendersoncountync.gov)  
[www.hendersoncountync.gov/hr](http://www.hendersoncountync.gov/hr)  
*Henderson County is an Equal Opportunity Employer*