



Employment Opportunities

Situated in the foothills of the Appalachian Mountains and bordered by the Catawba River, Catawba County offers the hospitality and connectivity of a mid-sized community with convenient access to area amenities and North Carolina's scenic outdoors. We are an ideal home for those with a sense of adventure and a heart for hard work.

Our community's work ethic is reflected throughout our organization: if it can be done, we'll do it. If we can improve it, it'll get better. And if we can do it together, it'll be the best it can possibly be. We invite you to join our team in Catawba County, where we are dedicated to *Making. Living. Better.* - for our employees, our community, and our future - every day.

Position:	Adult Home Specialist (Social Worker III)
Department:	Social Services
Salary:	\$44,332.90 (Negotiable Depending Upon Qualifications)
Closing Date:	2/18/2022

Catawba County Social Services is committed to making living better through serving adults in adult care homes, family care homes and adult day centers. Making sure each operates within the applicable rules, regulations and laws through monitoring and providing technical assistance and training to facility staff; assist clients and families in locating and arranging for appropriate out-of-home care; and assist clients in planning for long term supports and services.

We are seeking individuals who share our common core values:

Doing what's right:

- Provide monitoring and technical assistance to assisted level of care facilities and adult day care providers to ensure they operate within state regulations and laws. Assist adults and their families in planning for long term supports and services.

Doing what matters most:

- Assisting with technical support to assisted level of care facilities and adult day care providers to ensure residents and participants receive the care they need. Serving adults in assisting with locating and arranging appropriate out-of-home care.

Doing it together:

- Working cohesively with the client, hospitals, facilities and with community agencies to ensure adults are linked to services that will allow them to function at their highest possible level.

Doing it well:

- Striving for excellence in meeting all mandated standards in a fast-paced, but rewarding environment that ultimately seeks to assure adults are cared for with respect, dignity, and in the least restrictive environment possible.

RESPONSIBILITIES:

- Conducts routine monitoring and assists the Division of Health Service Regulation in completing a comprehensive annual or bi-annual survey of each adult care home in the County
- Investigates complaints regarding resident care or operations of facilities
- Conducts the corrective action process, including negative licensure action and administrative penalties
- Provides technical assistance and training to facility staff
- Certification of new adult day care/day health programs, annual recertification of existing programs, and monthly monitoring to ensure standards are maintained
- Provides information and options counseling to clients
- Assists with the referral process for placement of clients in adult care homes or nursing homes
- Performs duties of intake social work ½ day per week

QUALIFICATIONS:

- Master's degree from an accredited school of social work; or
- Bachelor's degree from an accredited school of social work and 1 year of social work experience; or
- Bachelor's degree in a human services field and 2 years of social work experience; or
- Bachelor's degree in a non-human services field and 3 years of social work experience

ADDITIONAL REQUIREMENTS:

- Valid Driver's license with safe driving record
- Knowledge/experience working in long term care, adult day care, and/or working with older or disabled adults
- Excellent communication and interpersonal skills
- Ability to work effectively with a variety of people including facilities, residents, and Division of Health Services Regulation
- Strong analytical and problem solving ability to assist facilities in maintaining compliance
- Sound ability to organize, prioritize tasks, and multi-task often
- This is considered Light Work, lifting up to 20 pounds required.

PREFERENCES:

- Master's or Bachelor's degree in Social Work

To apply...

Apply online at <http://www.catawbacountync.gov/county-services/human-resources/> on or before the posted closing date. OUF is Open Until Filled. For questions, call (828) 465-8383. Although accompanying resumes are welcome, a completed Catawba County application is required in order to be considered. Catawba County is an Equal Opportunity Employer. Pre-employment drug tests and criminal background checks are required on final internal and external candidate(s) applying for positions with the County.

UPDATED 2/4/2022

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COMPASSIONATE. INNOVATIVE. MAKING. LIVING.
BETTER.**