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| **Position #**  | **Position NAmE: Social WOrker (Child Welfare)** | **Department:** **Human Services Agency** |
| **Hiring Salary Range:** $45134-67701 | **Pay Grade: 71, Non-Exempt** |
| **Work Schedule/Requirements:**  Generally Monday – Friday 8am to 5pm – rotates on-call |
| **Primary job function and duties:** This position is an advanced level of casework that provides a senior level of assessment and intervention services to children and their families through foster care and/or adoption programs. Tasks include assessments, crisis intervention, case planning and referrals to community programs and resources. Social workers in this position are involved in court proceedings and have to give reports and testimony to the court on a frequent basis. Social worker is responsible for documentation of interactions with clients and families, collaterals and other identified family supports as well as on-going consultation with supervisor and agency attorney. This position also provides assistance with Child Protective Services intake and rotates on-call duties for after-hours emergencies. This position must be able to prioritize work tasks in order to ensure the safety of clients while meeting agency and state timeliness guidelines. Perform other duties as assigned.**Supervised by:** Social Work Supervisor III**Minimum Qualifications:** * *Education and Experience –*Bachelor’s degree plus two years’ experience in social work.
* *Valid Driver’s License*
* *Interpersonal Skills* – Must be able to communicate effectively with people of varying backgrounds, and establish working relationships with supervisors, the public, as well as other employees. Must be able to work independently, prioritize tasks, organize work and ensure deadlines are met.
* *Physical Demands* – able to sit for extended periods of time, viewing a computer monitor/using a keyboard and mouse, walking, standing, bending, stooping and occasionally lifting up to 25 pounds. Must also be able to drive a vehicle and make home visits to client’s homes.
* *Computer Skills-*including Microsoft Office software package, as well as the ability to operate copier and FAX machine.

**Preferred Qualifications:** * Bachelor’s Degree in Social Work or related Human Service fieldplus one year experience in social work
* Experience working in a local Social Services Agency
* Successful completion of Child Welfare in North Carolina: Pre-Services Curriculum for New Workers.
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| **Special Notes Concerning This Position:**The duties of this position may also include assistance with sheltering operations and working medication clinics during natural disasters and Public Health emergencies. |