**Position**: Social Worker III – Licensing and Placements

**Position Status**: Full-Time

**Department**: Social Services

**Salary Range**: $51,670.62- $54,286.99

**Opening Date**:June 14, 2022

**Closing Date**:June 28, 2022

**Position Description**:

An employee in this class is responsible for recruiting, training, licensing and re-licensing Foster and Adoptive homes for the Department of Social Services. Work involves highly sensitive and confidential information. Work involves providing on-going supervision and support to licensed foster parents. An employee in this position will act as liaison between foster parents and social workers. Work involves assisting in seeking appropriate placements for children entering foster care. This employee ensures all safety measures are in place for children and that the foster parents are appropriately assessed according to licensing guidelines and adequately trained to meet the needs of the children that are in the custody of the county. An employee in this position will work with social workers to locate placements and complete paperwork for children requiring placement. Work involves assessing homes of parents and relatives residing in Alexander County that are requesting placement of biological, relative or adoptive children in their home. This worker will develop a recruitment plan and develop community relationships to support recruitment efforts. The worker will track data for use in evaluating the effectiveness of the recruitment plan and modify the plan as needed for the needs of the county. Work is performed independently under the general supervision of the Social Work Supervisor III.

**Responsibilities**:

* Recruiting, training, licensing and re-licensing foster and adoptive homes.
* Conducts and teaches foster and adoptive parents their initial thirty hours of training before licensing.
* Supports and supervises licensed foster/adoptive families to strengthen abilities/skills and sustain placements.
* Manages compliance with NC Foster Home licensure policy.
* Provides annual MEPA training to all child welfare staff.
* Recruits, assesses, licenses, trains, selects and matches foster/adoptive families with foster children.
* Prepares children and families for transition/placement.
* Prepares the county foster home recruitment plan.
* Monitors success of recruitment plan.
* Collaborates with community resources to implement the recruitment plan.
* Collaborates with private placement agencies to facilitate placement for children who cannot be placed in a county foster home.
* Responsible for an array of activities including completing, documenting, and maintaining foster home records.
* In the event of an emergency, as determined by the County Manager or designee, participation in preparedness and response operations is expected. Employee is required to fill a temporary assignment in a role different from standard duties, work hours and/or work location in preparation for, during, and after the emergency.
* Employee is also required to participate in relevant exercises and regular preparedness training.
* Performs other duties as assigned.

**Qualifications**:

* Master’s degree from an accredited school of social work and one year of social work experience; or
* Bachelor’s degree from an accredited school of social work and two years of social work or counseling experience; or
* Master’s degree in a counseling field and two years of social work or counseling experience; or
* A four-year degree in a human services field or related curriculum and three years of social work or counseling experience; or
* Graduation from a four-year college or university and four years of experience in rehabilitation counseling, pastoral counseling or a related human service field providing experience in the techniques of casework, group work or community organization; or
* An equivalent combination of training and experience.
* One year of work experience can be credited for completion of the social work collaborative.