

**ROWAN
COUNTY**

NORTH CAROLINA

Be an original.

Job Opportunity Announcement

INCOME MAINTENANCE CASEWORKER III Job #403-1

(Medicaid program including skilled nursing programs and Special Assistance program)

Open Until Filled

Located in the heart of North Carolina's Piedmont, Rowan County is attractively and conveniently nestled between the state's largest city and its Capitol. Rowan County is made up of more than 20 departments and nearly 1,250 employees that are committed to providing a wealth of services to County residents and businesses.

The County is currently accepting applications for the position of **Income Maintenance Caseworker III**. This position follows State and County procedures to determine and re-determine applicant eligibility in all Medicaid Programs including medical and financial assistance for individuals and families, assistance for individuals residing in a private living setting who are aged, blind, and disabled, individuals requesting skilled nursing assistance at home or skilled nursing facility, or special assistance to help pay the cost of care in adult care facilities. **This is a contract position located at a hospital in Concord.**

Requires the ability to comprehend complex eligibility criteria, apply Federal, state, and County rules and procedures to individual circumstances, meet deadlines/timeframes, manage assigned workload, read and review data contained in an electronic format, determine the appropriate data to be entered into the NC FAST computer system, complete the data entry into the system in an accurate and timely manner, manage multiple computer systems efficiently, and demonstrate excellent keyboarding skills and computer knowledge.

Minimum requirements include a Bachelor's Degree in Human Services, Business Administration, Paralegal Technology, or a related area and two years of experience as an IM Caseworker; or an Associate's Degree in a related area and three years of experience as an IM Caseworker; or an equivalent combination of education and experience. Degree/Coursework must be from an appropriately accredited institution.

Starting salary \$45,700-\$50,200 (commensurate with experience) and excellent benefits package.

Apply online at www.rowancountync.gov/jobs. Individuals with disabilities may request application accommodations by calling HR at (704) 216-8101. The County administers pre-employment drug tests and criminal background checks for all positions. Some positions may require a physical exam, credit check, and/or a driving history check depending upon the position. Rowan County is an Equal Opportunity Employer.

